



Executive Director



Diane Small

Board of Commissioners

Kimberly J. LaChance, *Chairperson*
 Michael Jean, *Vice-Chairperson*
 Glenn J. Dowey
 Kendra Williams
 Rebecca Ames
 George Little
 Arlene Townsend

Landlord Rent Increase Request Form

Effective September 1, 2021, landlords who are requesting a rental increase in any HCV or PBV Section 8 units will be required to complete this form. Detail is important, as it can raise the rental amount in the unit, when rent reasonableness is determined. If you do not check off a box, we will assume the amenity or landlord supplied services **are not offered**. **Sanford Housing Authority requires a 60-day notice from the first of the month to process rent increases.** We appreciate your time. Thank you.

Date: _____ Tenant Name: _____ Landlord Name: _____

Landlord Phone: _____ Landlord Email: _____

Unit Address: _____ Unit #: _____ # of Bedrooms: _____ # of Bathrooms: _____

Is this an SRO Unit? _____ Does this unit have its own kitchen? _____ Square Footage of Unit: _____ Is there a den in the unit? _____ Other units in building? ___ Yes ___ No If yes, how much is the rent for non-Section 8 comparable unit in the building? \$ _____

Current Rent: \$ _____ Requested Rent: _____ Are Utilities Included? _____

Type of Housing-please check 1 only	Condition-please check 1 only
Single family detached	Excellent
Duplex	Above average
Row attached	Average
Low rise (less than 5 stories)	Fair
High rise	Poor
Condominium	Landlord Provided Appliances- check all that are offered
Mobile or manufactured home	Refrigerator
Value Amenities-please check all that are offered	Stove
Fenced in private yard	Washer
Gated community	Dryer
Fireplace or woodstove	Dishwasher
High speed internet	Microwave
Garage or carport	Descriptive Amenities-please check all offered
Central AC	Ceiling fan
View of water or other attractive vista	Steel or metal doors
Finished basement	storage
Gated parking	Fire alarm



Value Amenities-please check all that are offered	Descriptive Amenities-please check all that are offered
Elevator	Patio
Play ground	Pets welcomed
Tennis court	Vinyl Windows
Complex community	Ceramic tile
On-site laundry	Washer/dryer hook up
Community room or clubhouse	Curtains/blinds
Basketball	Storm Windows
Swimming pool	Deck/porch
Fitness facility or gym	Window/wall air conditioning
Playground	closet
Services Supplied by Landlord-check all provided	Security features
Paid Gardener	Carpet/hardwood floors
Maintenance	Off street parking
Social Services	
Meal Services	
Accessibility features	
Transportation	
Snow removal	

Who Pays for the Following:

Heat: ___ Landlord ___ Tenant
Hot Water: ___ Landlord ___ Tenant
Electricity: ___ Landlord ___ Tenant
Sewar: ___ Landlord ___ Tenant
Water: ___ Landlord ___ Tenant
Garbage Removal: ___ Landlord ___ Tenant

Type of Heat: ___ Oil ___ Gas ___ Propane ___ Electric ___ Wood ___ Kerosene ___ Wood Pellets ___ Coal ___ Heat Pump

Type of Hot Water: ___ Oil ___ Gas ___ Propane ___ Electric ___ Wood ___ Kerosene ___ Wood Pellets ___ Coal ___ Heat Pump

Type of Cooking: ___ Oil ___ Gas ___ Propane ___ Electric ___ Wood ___ Kerosene ___ Wood Pellets ___ Coal ___ Heat Pump

Owner/Manager Signature

Date

